

Vendor Applicant Selection Criteria

An applicant must meet all of the evaluation criteria. The Department shall not authorize a new for-profit applicant that is expected to derive more than 50-percent of its annual food sales revenue from WIC food instruments. There can be no conflict of interest between the Vendor and the Department or Local WIC Agency. Failure to meet any of the criteria provides cause to deny the application. All applicants shall be evaluated in accordance with the following criteria:

- ✚ Meet minimum WIC stock and variety.
- ✚ Must be currently authorized to participate in the food stamp program.
- ✚ Must purchase infant formula from a source on the Arizona WIC Program Infant Formula Suppliers list.
- ✚ Have competitive prices for authorized WIC foods.
- ✚ Be accessible to WIC customers a minimum of 10 hours a day, six days a week.
- ✚ Have forty-five (45) percent or more of gross sales from groceries and not from alcohol or tobacco products or lottery sales.
- ✚ Must have a current Health Operating Permit from their County Health Department.
- ✚ Must attend mandatory training provided by the Department.
- ✚ Business Integrity: Owners, officers or managers shall maintain a standard of business honesty and a reputation of good business practices.

Applicants who have previously participated in Arizona WIC Program at any business location during the previous five (5) federal fiscal years will also be evaluated on the following:

- ✚ Sanctions or disqualification in the Food Stamp Program or another Arizona WIC Program.
- ✚ Any substantiated participant complaints.
- ✚ Past redemption history of food instruments for a Department identified period of time.

For more information on the evaluation process you may review "Selection and Authorization" in the Arizona WIC Program Vendor Manual:

http://www.azdhs.gov/phs/oncdps/wic/wic_vendors/vendormanual_pdf/section_13_appendix_3_selection_and_authorization.pdf

If you are interested in receiving an application packet for participation in the Arizona WIC Program, please contact (602) 542-1469 or 1 (866) 737-3935.